

REFORMA LOTY - FAQ

1. How many and what type of letters of recommendation are needed?

No more than three (3) letters may be submitted. They should be no longer than 2 pages each, single-spaced and typed in a 12 point font.

The letters should reflect the attributes of the nominee in the most positive light and in accordance with the LOTY qualifications.

Letters of recommendation should be strategically solicited as only three (3) letters will be accepted. The three (3) letters should come from individuals who can best describe and attest to the nominee's performance in meeting the objectives of this award.

2. Does the nominee need to have worked for a certain number of years as a librarian to be eligible? Is this a "lifetime achievement" award?

The LOTY is not a lifetime achievement award. The focus of the award has changed. The Committee will give highest priority to early or mid-careers candidates who have promoted and advocated services to the Spanish-speaking and Latino communities including the fulfillment of unmet needs in the 2010-2011.

3. Does the nominee have to be a REFORMA member?

Yes. Awardees must be a member in good standing by March 31, 2012.

Membership status can be verified on the REFORMA homepage. <http://www.reforma.org>)

4. How is the nominee rated?

A point system is utilized in rating the nominee according to these factors which are in order of "weight" in importance: promoting and advocating library services to Latinos and the Spanish-speaking, including the fulfillment of unmet needs in the community, specifically during the most current past 2 years (2010-2011). § contributions to REFORMA at the local, state, or national level, specifically during the most current past 2 years (2010-2011). Contributions do not need to be in an official leadership capacity.

The nominee's contributions to REFORMA during the most current past 2 years (2010-2011) year carry a slightly heavier weight when the final score is tabulated.

5. What type and level of current year promoting/creating/ advocating library services to the Spanish-speaking and Latino are considered worthy of recognition?

Types and levels of library service include but are not limited to outreach, advocacy, technology-based services, collection development, information literacy, publications, or a REFORMA-related initiative--either at a local, state, national, regional or international level.

6. What comprises a complete nomination packet?

A COMPLETED APPLICATION includes:

- 1) An essay from nominator not to exceed two (2) single spaced pages typed in 12 point font
- 2) Up to 3 letters of recommendation not to exceed (2) pages each and typed in 12 point font.